

## Progress Report on 2019 School Self Evaluation Portumna Community School

13<sup>th</sup> March 2020

### 1. Background

In September 2019, the Principal appointed an API in September 2019 to drive the SSE implementation process. This was to ensure that staff would have an input into the design, targets and control of the SSE.

A Working Group of teachers was established to support the SSE implementation process and feedback sessions were held with all staff to enable input culminating in a Presentation to staff on October 8<sup>th</sup> 2019).

The outcome of this process was the submission to the Board on the proposed approach for its approval.

In line with the School Self-Evaluation Guidelines 2016 – 2020, the Board approved the following timeline and process for the completion of the School Self Evaluation Report (see dated 11<sup>th</sup> October 2019)

i) <i>Identify Focus</i>	<b>(By end of October)</b>
ii) <i>Gather Evidence</i>	<b>(Nov. '19 – Feb '20)</b>
iii) <i>Analyse and Make Judgements</i>	<b>(Mar. '20 – Apr '20)</b>
iv) <i>Write and Share Report and Improvement Plan</i>	<b>(May '20 – Jun '20)</b>
v) <i>Put Improvement Plan into Action</i>	<b>(Sep. '20)</b>
vi) <i>Monitor Actions and Evaluate Impact</i>	<b>(Sep. '20 – Jun '21)</b>
<i>Identify new area of Focus for 2020</i>	<b>(Oct '20)</b>

### 2. Progress to Date

#### 2.1 *Identify Focus Stage, October 2019 (Complete)*

The specific area of focus was confirmed at the School Management Team meeting on 3<sup>rd</sup> November 2019 (see attached presentation) and was communicated to staff by email and through an update on the Notice Board (see update on 20<sup>th</sup> November 2019).

**The specific area of focus of the Portumna CS SSE is *Teacher Individual Practice and Collaborative Practice at Junior Cycle (with an emphasis on Assessment Practice)***

#### 2.2 *Gather Evidence Stage, November – February 2020 (Almost Complete)*

The Working Group met on 13<sup>th</sup> November 2019 to confirm administrative arrangements for the gathering evidence stage (see attached minutes). This involved:

- Baseline existing practice;
- Baseline learner outcomes and learner experiences;
- Potentially conducting a Pilot or case study on Team Teaching.

The specific area of focus was refined further to 2 areas of practice (and 4 standards) under the *Looking at Our Schools 2016* Framework as follows

➤ The Teacher Individual Practice:

➤ **Standard:** *The teacher has the requisite subject knowledge, pedagogical knowledge and classroom management skills*

➤ **Standard:** *The teacher selects and uses planning, preparation and assessment practices that progress students' learning*

➤ Teachers' Collective/Collaborative Practice Domain

➤ **Standard:** *Teachers value and engage in professional development and professional collaboration*

➤ **Standard:** *Teachers collectively develop and implement consistent and dependable formative and summative assessment practices*

The following sources of evidence were or are in the process of being gathered:

- i. The 2017/2018/2019 JC Results were inputted into individual State Examinations Analysis spreadsheet for each of the 16 JC subjects taught in Portumna CS.
- ii. An online questionnaire of learner experiences was issued in January 2020 to each current 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year student (199 responses received)
- iii. An online questionnaire was issued to teachers of Junior Cycle students on individual teacher practice in the classroom (24 responses received)
- iv. A record of CPD courses undertaken by teachers in 2019 is in the process of being compiled;
- v. A final questionnaire to teachers on existing practice on assessment has being issued.

An update to all staff on the progress on the "Gather Evidence" stage was provided at the staff meeting on February 3<sup>rd</sup> 2020.

## 2.2 *Analyse and Make Judgement, March to April 2020 (Commenced)*

A report on all Junior Cycle student responses on the learner experiences has been compiled (see attached), as well as accompanying breakdown reports for each year (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year).

A report on teacher responses to the questionnaire on individual teacher practices in the classroom has been compiled (see attached).

Subject Departments are completing their analysis of the Junior Cycle results for their subjects (to be completed by 13 March 2020).

A report on the questionnaire on existing practice on assessment will be compiled by March 20<sup>th</sup> 2020.

Once complete, the Working Group reconvene to analyse the outputs from the Gather Evidence phase and to make judgements and recommendations for inclusion in the Report on the SSE Process and the School Improvement Plan in April.